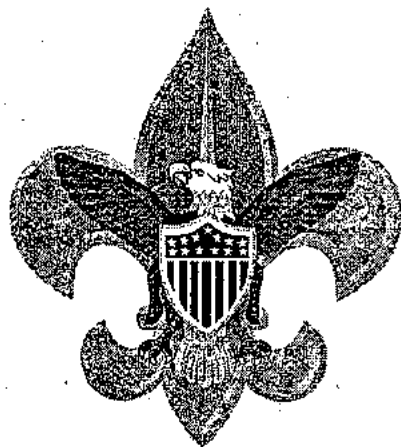


2002  
Duty to God  
Encampment



ATLANTA AREA COUNCIL  
BOY SCOUTS OF AMERICA

# The 2002 AAC BSA Duty to God Encampment

## Mission Statement: "Why are We Here?"

Offer an opportunity to members of all of the Boy Scouts of America programs offered in the Atlanta Area Council to:

- Enjoy the out of doors at an Atlanta Area Council Camp in a social and religious environment.
- Become familiar with the religious awards programs offered by their denomination, and the leaders who are offering them.
- Receive training and information beyond their religious awards program if they already have earned them.
- Find out more about religious vocations in their denomination.
- Have fun playing games that require teamwork with the peers of all denominations.
- Become familiar with the basic beliefs of their friends and acquaintances that are not members of their denomination. (Evangelizing prohibited)
- Receive Chaplain's Aide training.
- Receive adult training in presenting and administering their denomination's religious awards program, as well as offering unit church services, etc.
- Share a Vespers & Church Service with other members of all Christian denominations.
- Share a Church Service with other members of their denomination.

And to do so safely

# The 2002 AAC BSA Duty to God Encampment

## Goals: "What Are We Going To Do?"

**SMART** Goals: *Specific, Measurable, Achievable, Realistic, Timed*

### Stage One: Encampment Key Three in Place By 10/14/01 (at end of Encampment)

- Encampment Chair for 2002 selected by AAC Religious Relations Committee Chair
- Encampment date and site for 2002 selected

### Stage Two: Key Five in Place By 1/1/02

- Committee Mission Statement, Goals & Objectives completed and approved
- Vice Chairpersons for Administration, Activities and Program selected & approved
- Overall Facility for 2002 Encampment *reserved*
- Notice sent to Council for Council Calendar

### Stage Three: Chairperson Selection Completed By 3/1/02

- Subcommittee Goals & Objectives completed and approved
- All subcommittee chairpersons selected and approved
- Budget completed and approved

### Stage Four: Leadership Selection Completed By 5/1/02

- Coordinators Goals & Objectives completed and approved
- All Coordinators selected and approved

### Stage Five: Staff Selection Completed By 7/1/02

- All preliminary program and activity agendas completed and approved
- All program & event facilities, sites and equipment requests completed and approved
- Patch selected, approved, and ordered
- Marketing packet completed, approved, submitted to Council for August Roundtables
- Feature article approved and submitted to Council for August "The Promise"

### Stage Six: Final Plans Completed By 9/1/02

- All staff selected
- Staff training and/or orientation completed
- All checks requested from Council
- All games selected and approved and sites assigned
- All denomination programs confirmed and sites assigned
- All multi-denomination programs and services confirmed and sites assigned
- All other programs and events approved and sites assigned.
- All facility assignments made and equipment confirmed.
- All printed matter submitted to Council for printing
- Arrangements completed for borrowing a copy machine
- Arrangements completed for computer/printer and operator

### Stage Seven: Pre-Registration Completed By 10/1/02

- September 30, 2002: cutoff date for early registration at reduced fee
- All staff pre-registered, staff food money collected.
- Staff who have not prepaid notified they are on their own for all meals.

### Stage Eight: Execution 10/11/02

- Registration for the 2002 Encampment opens at 5:00 P.M.

# The 2002 AAC BSA Duty to God Encampment

## Objectives: "How Are We Going To Do It?"

### **Encampment Chairman: Tommy Treat**

Recruit and train Vice Chairs listed below

Give ongoing support and guidance to the Vice Chairs and their Subcommittee Chairs

Keep the Religious Relations Chair and Advisor informed on the status of staffing

### **I. Vice Chair - Administration: David Joyce**

Recruit and train Subcommittee Chairs listed below

Give ongoing support and guidance to the Subcommittee Chairs and their Coordinators

Keep the Encampment Chairman informed on the status of staffing, facilities and equipment needs

#### **A) Health & Safety Chair:**

Recruit and train Coordinators listed below

Give ongoing support and guidance to the Coordinators and their staff

Keep the Administrative Chair informed on the status of staffing, facilities and equipment needs

Be "on-line" with a walkie-talkie with Radio Communications Coordinator

##### **1) Medical Coordinator:**

a) Estimate the Encampment buildings and equipment needs.

b) Request the buildings & equipment needed through Chair, who forwards to Admin Chair

c) Check medical emergencies In & Out

d) Be "on-line" with a walkie-talkie with the Radio Communications Coordinator

##### **2) Safety Plan Coordinator:**

a) Prepare a Safety Plan and forward to Health & Safety Chair and Admin Chair for approval

b) Monitor all activities and report any violations to the Health & Safety Chair for action

c) Be "on-line" with a walkie-talkie with the Radio Communications Coordinator

##### **3) Radio Communications Coordinator:**

a) Prepare a Communications Plan and forward to Health & Safety Chair for approval

b) Oversee the "on-line" walkie-talkie system

c) Request the walkie-talkies needed through Chair, who forwards to Admin Chair

d) Have a Staff Member with a walkie-talkie at every event except religious programs

#### **B) Camping & Equipment Chair:**

Recruit and train Coordinators listed below

Give ongoing support and guidance to the Coordinators and their staff

Keep the Administrative Chair informed on the status of staffing, facilities and equipment

All Coordinators to be located at Scoutmaster's Pavilion

##### **1) Building and Equipment Coordinator:**

a) Estimate the Encampment needs

b) Request buildings & equipment needed through Advisor, who forwards to Admin Chair

c) Check Buildings and Equipment In & Out

##### **2) Sites Check In & Check Out Coordinator:**

a) Estimate the Encampment needs, request through Advisor, who forwards to Admin Chair

b) Check Campsites In & Out

c) Check programs, games, and religious services sites in and out

##### **3) Message Center /Lost & Found Coordinator:**

a) Be prepared to answer all questions by keeping up-to-date on everything that is going on

b) Establish a Bulletin Board for leaving messages, posting announcements, etc.

c) Establish a box for lost and found

### **C) Registration Chair:**

Recruit and train Coordinators listed below

Give ongoing support and guidance to the Coordinators and their staff

Keep the Administrative Chair informed on the status of staffing, facilities and equipment

All Coordinators to be located at Scoutmasters Pavilion

#### **1) Registration Coordinator:**

- a) Check all units in on proper forms
- b) Log in all money received for staff and participant registration
- c) Log in all money received for staff food, and turn over to Food Chair
- d) Turn over audit and money to Advisor at end of encampment
- e) Make a copy of all forms for Computer Coordinator
- f) Give a receipt for all cash and checks to participants or units
- g) Make copy of receipts for Money Management Coordinator
- h) Turn all money over to Money Management Coordinator
- i) Give original or copy of all forms and receipts to Professional at end of Encampment

#### **2) Advertising/Promotion Coordinator:**

- a) Prepare an Advertising and Promotions plan and forward to Registration and Admin Chairs
- b) Submit dates to the editor of the Council newsletter, "The Promise" for listing
- c) Prepare an article about the Encampment for review by Registration and Admin Chairs
- d) Submit approved article to editor in time for August issue of "The Promise"

#### **3) Computer/Records Coordinator:**

- a) Log in all units and participants, including denomination of each participant
- b) Sort units and participants by denominations, and give printout to Administration Chair, Registration Chair, Advisor, and Chairperson of each denomination in attendance.

### **D) Staff Food Chairman:**

Recruit and train Coordinators listed below

Give ongoing support and guidance to the Coordinators and their staff

Keep the Administrative Chair informed on the status of staffing, facilities and equipment

#### **1) Staff Food Coordinator:**

- a) Estimate the Encampment needs
- b) Obtain money from Registration Coordinator
- c) Purchase all food
- d) Recruit and train cooking and cleaning staff
- e) Prepare, set up and clean after all staff meals

#### **2) Cracker Barrel Coordinator:**

- a) Estimate the Encampment needs
- b) Obtain money from Registration Coordinator
- c) Purchase all food
- d) Recruit and train cooking and cleaning staff
- e) Prepare, set up and clean after the Cracker Barrel

## **II. Vice Chair - Activities: Pete Huber**

Recruit and train Subcommittee Chairs listed below

Give ongoing support and guidance to the Subcommittee Chairs and their Coordinators

Keep the Encampment Chairman informed on the status of staffing.

### **A) Ceremonies Chair:**

Recruit and train Coordinators listed below

Give ongoing support and guidance to the Coordinators and their staff

Keep the Program Chair informed on the status of staffing, facilities and equipment needs

#### **1) Campfire Coordinator:**

- a) Recruit staff to build, ignite and extinguish fire
- b) Recruit or be the Campfire Master of Ceremonies
- c) Recruit song leaders
- d) Recruit skits from each unit participating, with written guidelines

#### **2) Opening & Closing Coordinator:**

- a) Recruit staff to execute Opening and Closing
- b) Recruit or be the Opening and Closing Master of Ceremonies

#### **3) Flag Raising & Lowering Coordinator:**

- a) Recruit staff to execute Flag Raising & Lowering
- b) Recruit or be the Flag Raising & Lowering Team Chief

### **B) Adventure Trail Chair:**

Recruit Coordinators to run each Adventure

Oversee coordinator's recruitment of staff to run each Adventure

Train coordinators, and oversee coordinator's training of their staff

Work with Camping & Equipment Chair for all site and equipment needs

Cub Adventures will be designed for Cub Scout-aged boys

Scout Adventures will be designed for Boy Scout-aged boys

Additional challenges will be added for older boys

Adventures will take 20 minutes or less, with travel time between Adventures 10 minutes or less

#### **1) Cub Adventure Coordinator:**

- a) Cub Adventure One Advisor:
- b) Cub Adventure Two Advisor:
- c) Cub Adventure Three Advisor:
- d) Cub Adventure Four Advisor:
- e) Cub Adventure Five Advisor:

#### **2) Scout Adventure Coordinator:**

- a) Scout Adventure One Advisor:
- b) Scout Adventure Two Advisor:
- c) Scout Adventure Three Advisor:
- d) Scout Adventure Four Advisor:
- e) Scout Adventure Five Advisor:

### III. Vice Chair - Religious Programs: Rev. Michael Kingery

Recruit and train Subcommittee Chairs listed below

Give ongoing support and guidance to the Subcommittee Chairs and their Coordinators

Keep the Encampment Chairman informed on the status of staffing.

#### A) Denominational Programs Chair: Rev. Al Myers

Recruit Denomination Coordinators for each denomination

If at all possible, verify that they officially represent that denomination in some capacity

Those denominations with 20 or more should be strongly encouraged to offer their own denomination church service on either Saturday night or Sunday morning.

All denominations should be invited to attend and be a part of the multi-denominational Saturday night Vespers service.

All denominations should be invited to attend, and all Christian denominations should be invited to be a part of, the multi-denominational Sunday morning Christian Church service.

Having one program for everyone each year is one of the biggest reasons Cubs and Scouts do not come back.

Every effort should be made to make sure each denomination has four programs ready:

- Advanced Cub Scouts: for those who have earned the Emblem
- Introduction Cub Scouts: for those who have not
- Advanced Boy Scouts: for those who have earned the Emblem
- Introduction Boy Scouts: for those who have not

Denomination	Coordinator	Clergy	Adult	Youth	Total
Baptist					
Catholic Committee	Pete Huber, Chair	Rev. Michael Kingery, Chaplain			
LDS					
Episcopal					
Islamic					
Jewish					
Lutheran					
Methodist					
Presbyterian		Rev. Al Myers			
Protestant					
Other					
Total					

#### B) Multi-Denominational Programs Chair: Rev. Michael Kingery

Recruit, train and give ongoing support and guidance to the Coordinators listed below

##### 1) Prayer Coordinator: Rev. Michael Kingery

- a) Friday Evening Prayer:
- b) Saturday Opening Prayer:
- c) Sunday Closing Prayer:

##### 2) Saturday Afternoon Adult Training (During Games): Ed Rousselot

- a) How to run a Troop or Pack Church Service
- b) How to involve youth in Troop or Pack religious activities
- c) Questions and Answers

##### 3) Saturday Afternoon Chaplain's Aide Program Coordinator: Ed Rousselot

##### 4) Saturday Evening Multi-denominational Vespers Coordinator: Libby Quanstrom

##### 5) Sunday Morning Multi-denominational Christian Church Service Coordinator: Rev. Al Myers

# The 2002 AAC BSA Duty to God Encampment Staff

