

**BY-LAWS**  
**OF THE**  
**NATIONAL CATHOLIC COMMITTEE ON SCOUTING**

**ARTICLE I**

**SECTION A. AUTHORITY.**

The National Catholic Committee on Scouting (NCCS) is a Church committee of concerned Catholic Laity and Clergy which is advisory to the Boy Scouts of America (BSA) and relates to the United States Conference of Catholic Bishops (USCCB) through its Bishop Liaison with the NCCS.

**SECTION B. PURPOSE.**

The purpose of the NCCS is to utilize and ensure the constructive use of the program of the BSA as a viable form of youth ministry with the Catholic Youth of our nation. The NCCS seeks to sustain and strengthen the relationship between the BSA and the Catholic Church and to work cooperatively with the National Federation for Catholic Youth Ministry (NFCYM) and various other groups involved in youth ministry in the United States.

**SECTION C. NOT FOR PROFIT STATUS**

The National Catholic Committee on Scouting is organized as a nonprofit corporation exclusively for charitable, religious, and educational purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code. No part of the net earnings of the NCCS shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the NCCS shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth above. No substantial part of the activities of the NCCS shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the NCCS shall not carry on any other activities not permitted to be carried on (a) by a public charity exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a public charity, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code. Upon the dissolution of the NCCS, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code or shall be distributed to a public charity of like purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such 12 purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.”

**ARTICLE II**

**SECTION A. REPRESENTATION.**

The NCCS consists of two (2) representatives from each diocese<sup>1</sup>: the Diocesan Scout Chair and the Diocesan Scout Chaplain, an Executive Board, and an Advisory Board. The NCCS meets biennially at a time and place determined by the National Chair with input from the Executive Board.

The NCCS is governed by the Executive Board which the diocesan representatives help to select. The Executive Board, consisting of an Executive Committee, NCCS-elected Regional Chairs and Regional Chaplains and Members-at-Large, meets annually.

An Executive Committee has been established with the authority to carry out the routine matters of the NCCS between the meetings of the Executive Board. The Executive Committee consists of the following members:

|    |                       |    |                              |
|----|-----------------------|----|------------------------------|
| 40 | National Chair,       | 42 | National Chaplain,           |
| 41 | National Chair-Elect, | 43 | Associate National Chaplain, |

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<sup>1</sup> Henceforth, the term Diocese will be used in this document without differentiation as to whether it is a diocese, archdiocese, eparchy or an archeparchy.

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|    |                                    |    |   |
|----|------------------------------------|----|---|
| 44 | National Vice-Chairs (4),          | 50 | National BSA Staff Advisor (non-voting),    |
| 45 | Vice-Chair and Advisor Finance,    | 51 | Legal Counsel (non-voting),                 |
| 46 | Advisory Board Chair and Advisor,  | 52 | Contract Administrator (non-voting) and     |
| 47 | Immediate Past National Chair,     | 53 | NCCS Program Assistant / BSA Administrative |
| 48 | Immediate Past National Chaplain,  | 54 | Assistant (non-voting).                     |
| 49 | USCCB Bishop Liaison (non-voting), |    |   |

55 The Advisory Board provides continuing support to the Executive Board and is led by a Chair and Advisor appointed by the  
56 National Chair. The Advisory Board which consists of members appointed by the Executive Board, also meets annually.

57 **SECTION B. EXECUTIVE BOARD.**

58 **1 Executive Committee – Officers**

59 **a National Chair.**

60 Member of NCCS, other than a priest, who presides at all Executive Committee and National Executive Board  
61 meetings and gives leadership and guidance to all NCCS programs and actions. Appoints all National Standing  
62 Committee Chairs and Advisors. In the event that National or Regional Officers, with the exception of priest  
63 officers, are unable to complete their terms, the National Chair, with Executive Committee concurrence, will appoint  
64 an acting successor, subject to Board approval at the next scheduled meeting.<sup>2</sup> In an absence from any official  
65 meeting, the Chair may designate the Chair-Elect, or one of Vice-Chairs to preside. The Chair serves as a member  
66 of the National Religious Relationships Task Force of the BSA. The Chair may activate Ad Hoc Committees to  
67 carry out special studies or short-term tasks as needed. The Chair may also appoint Legal Counsel to the Board as  
68 needed. At the end of this term, the Chair becomes the Immediate Past National Chair for a term of three (3) years.

69 **b National Chair-Elect.**

70 Member of NCCS, other than a priest, who is elected for a three (3) year term to serve concurrently with the  
71 Associate National Chaplain and assumes the position of the National Chair three (3) years later. Carries out tasks  
72 assigned by the National Chair while completing the period as understudy.

73 **c National Chaplain.**

74 A priest member of NCCS selected to work closely with the National Chair in giving leadership and spiritual  
75 guidance to the NCCS. He relates directly with all clergy working with Scouting under Catholic auspices, is  
76 responsible for the National Catholic Training Conference at Philmont, appoints all Philmont and Catholic Jamboree  
77 Chaplains and serves as a member of the National Religious Relationships Task Force of the BSA. At the end of  
78 this term, the Chaplain becomes the Immediate Past National Chaplain for a term of three (3) years.

79 **d Associate National Chaplain.**

80 A priest member of NCCS selected to assist the National Chaplain in giving religious and spiritual guidance to the  
81 NCCS, and carries out any specific duties assigned by the National Chaplain or National Chair.

82 **e Elected National Vice-Chairs.**

83 Members of NCCS, other than priests, who assist the National Chair. Each elected National Vice-Chair is a liaison  
84 and advisor to the assigned Regional and National Standing Committees and keeps them informed on activities  
85 affecting NCCS programs. Terms of these Vice-Chairs are staggered to assure continuity in carrying out NCCS  
86 objectives.

87 **2 Executive Committee - Other Members**

88 **a Appointed Vice-Chair and Advisor - Finance.** These individuals, responsible for the financial matters of NCCS,  
89 are appointed by, and serves at the will of the National Chair.

90 **b Advisory Board Chair and Advisor** These individuals are responsible for leadership of the Advisory Board and  
91 are appointed by and serve at the will of the National Chair.

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<sup>2</sup> Article VI Section B

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- 92 c **Appointed Contract Administrator** - Responsible oversight of all established contracts to ensure proper  
93 compliance with the parties involved. Responsible for ensuring business processes are in place and complied with.  
94 Review future contracts and make recommendations. The contract administrator is appointed by and serves on  
95 assignment as needed by the National Chair. Attends all Executive Committee and Executive Board meetings but  
96 does not vote.
- 97 d **USCCB Bishop Liaison.** He interprets the mind of the USCCB for NCCS and represents NCCS at USCCB  
98 meetings. He is appointed by and serves at the will of the President of the USCCB. The USCCB Bishop Liaison  
99 attends all Executive Committee and Executive Board meetings but does not vote.
- 100 e **Immediate Past National Chair.** In addition to completing tasks assigned by the National Chair, he serves as  
101 Chair of the Nominating Committee. The Immediate Past National Chair serves as a member of the National  
102 Religious Relationships Task Force of the BSA.
- 103 f **Immediate Past National Chaplain.** In addition to completing tasks assigned by the National Chair and Chaplain,  
104 he serves as Advisor of the Nominating Committee and International Committee. The Immediate Past National  
105 Chaplain serves as a member of the National Religious Relationships Task Force of the BSA.
- 106 g **NCCS Program Assistant / BSA Administrative Assistant.** This individual is selected by the Community  
107 Alliances Division BSA with review of qualifications and final approval by the National Chair and USCCB Bishop  
108 Liaison. The NCCS Program Assistant / BSA Administrative Assistant, a non-voting member, will attend and  
109 record proceedings of all official meetings.
- 110 h **National BSA Staff Advisor.** Employed by the BSA in the Community Alliances Division, this individual is the  
111 liaison between the BSA and NCCS and advises the NCCS on all program changes and matters concerning the  
112 partnership relationships between BSA and NCCS. The National BSA Staff Advisor attends all Executive  
113 Committee and Executive Board Meetings but does not vote.

114 **3 Members-at-Large.**

115 Members-at-Large are appointed by the Executive Committee/Board for one (1) year terms. They are appointed to either  
116 lend their expertise to the NCCS or as representatives from other Catholic related organizations that are concerned with  
117 youth ministry. Whenever possible, specific committee assignments should be made. Members-at-Large may be re-  
118 appointed for additional terms. The Executive Board shall be limited to not more than ten (10) Members-at-Large.

119 **4 Regional Chairs and Regional Chaplains.**

120 These officers shall serve as Executive Board Members representing their Episcopal regions as defined by the USCCB,  
121 and [one region representing] the eparchies of the Eastern Catholic Churches in the United States.

122 **5 Legal Counsel.**

123 Individual(s) responsible for the legal matters of the NCCS serving as advisor to the Executive Board. The counsel is  
124 appointed by and serves on assignment as needed by the National Chair as a non-voting member of the Executive  
125 Committee. Counsel may be assigned as Parliamentarian for Board and General Business Meetings.

126 **SECTION C. DIOCESAN REPRESENTATION.**

127 **1 Diocesan Scout Chairs and Diocesan Scout Chaplains.**

128 These leaders are appointed by the bishops, or administrators, of their respective dioceses with the cooperation and  
129 recommendations of the Diocesan and/or Council Catholic Committee on Scouting. The recommended term is for two  
130 (2) years with the option of reappointment. The Diocesan Scout Chair presides at all meetings of the Diocesan  
131 Committee on Scouting that is organized similarly to the national committee.

132 **SECTION D. NATIONAL ADVISORY BOARD.**

133 The NCCS shall have a national Advisory Board that will offer assistance and guidance to the Executive Board in conducting  
134 its nationwide youth-serving ministry of Scouting in the Catholic Church.

135 **1 Standing Committee Chairs and Advisors.**

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- 136 Each committee chair and advisor is selected by the National Chair in consultation with the Executive Committee. The  
137 Chairs, as well as the Advisors, may be laity, deacons, or priests, as well as other religious depending on the nature of the  
138 committee. Terms of standing committee leadership coincide with the term of the National Chair; but the successor may  
139 reappoint the Chair and/or the Advisor. Leadership of standing committees is shared among the Christian faithful;  
140 therefore, if the Chair is not a priest, the Advisor should be a priest - or the reverse. (Exception: The Chair of the  
141 Chaplains Committee will be a priest assisted by a lay or Permanent Deacon advisor.) New Standing Committees may  
142 be created by the Executive Board, as needed, to perform services and/or functions not currently provided by existing  
143 standing committees and when the need cannot be fulfilled by a short-term ad-hoc committee.
- 144 **a Training Committee.** This committee shall develop and promote adult training and spiritual formation programs  
145 commensurate with the needs of the times. Periodic evaluations of training materials are conducted to determine the  
146 need for modification and/or new programs. A primary goal shall be that all adults involved in Catholic Youth  
147 Ministry in Scouting shall receive appropriate training for their particular positions. Among its duties, this  
148 committee shall assist the National Chaplain in planning and implementing the annual National Catholic Training  
149 Conference at Philmont.
- 150 **b Religious Emblems Committee.** This committee will develop, monitor, evaluate and promote religious emblem  
151 programs for youth members. In addition, it will provide tools for training counselors and the promotion of these  
152 programs in the dioceses.
- 153 **c Relationships Committee.** This committee makes Catholic Scouting programs available to all Catholic youth and  
154 institutions and encourages the effective use of Scouting Programs for spiritual development and youth ministry. It  
155 seeks to develop a strong Catholic Scouting presence throughout the United States and to develop and maintain  
156 appropriate materials promoting strong relationships between Dioceses, Diocesan Catholic Committees, and BSA  
157 councils. The committee will develop appropriate relationship workshops and other informational resources and  
158 programs for conferences, meetings, and other special events. It will maintain mutual relationships with the National  
159 Federation of Catholic Youth Ministers (NFCYM), National Catholic Education Association (NCEA), Eparchies,  
160 and religious orders. The Relationships Chair serves as a member of the Religious Relationships Task Force of the  
161 BSA.
- 162 **d Religious Activities Committee.** This committee will promote regular and meaningful Catholic religious activities  
163 and programs for youth at the unit and diocesan level throughout the country. The committee should continually  
164 monitor and evaluate those programs that have proven most successful and shall look for additional opportunities in  
165 the future. The committee should also provide timely support in the form of guidance and relevant literature.
- 166 **e Marketing & Public Relations Committee.** This committee will be responsible for developing the tools for telling  
167 the story of Scouting in the Catholic Church, assisting in publishing the NCCS quarterly news and supervising all  
168 marketing tools that promote Scouting in the Church.
- 169 **f Chaplains Committee.** This committee promotes the concept of chaplaincy throughout the Scouting Program. The  
170 committee, in cooperation with the Training Committee, provides training and certification for the Scout Chaplain in  
171 the dioceses and in the summer camps. The committee, in cooperation with the host diocese, plans, organizes and  
172 coordinates liturgical services at NCCS meetings.
- 173 **g International Committee.** This committee will maintain a close relationship with the International Catholic  
174 Conference on Scouting by attending international meetings whenever possible and by inviting international officers  
175 to participate in NCCS meetings. The International Committee will be in communication with the International  
176 Division of BSA.
- 177 **h Vocations Committee.** This committee will promote church related vocations through the programs and endeavors  
178 of the NCCS and will establish relationships with other vocation-related organizations to further this mission. The  
179 development and promotion of the Chaplain's Aide Program is one of the responsibilities of this committee.
- 180 **i Finance Committee.** This committee is responsible for raising the necessary funds to meet NCCS operations  
181 expenses, the costs of current and future programs, securing and presenting budget requests from the committees,  
182 managing NCCS trust funds and special accounts, recommending sound fiscal policies to assure growth of

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183 investments, developing new sources of income and securing grants to fund present and future programs. The  
184 appointed Vice-Chair for Finance is also Chair of the Finance Committee.

185 **j Conference and Meeting Committee.** This committee is responsible for securing locations for meetings, physical  
186 arrangements, scheduling and support programs for NCCS Conferences and annual meetings at reasonable costs.

187 **k Nominating & Manpower Committee.** This committee is responsible for the slate of National and Regional  
188 Officer candidates appearing on the mail ballot that is sent to the Members (Diocesan Chaplain & Chair and Board)  
189 in November of each year. Although future candidates are solicited on the ballot, Members may submit names of  
190 additional potential candidates for National Officers as well as for Regional Officers from their own regions.

191 **l Scholarship Committee.** This committee administers and promotes the NCCS Scholarship program. It is  
192 responsible for the annual judging of applications and announcing the scholarship recipients. The committee  
193 promotes the scholarships, and coordinates funding of the scholarships in conjunction with the Finance Committee.

194 **2 At-Large Membership**

195 Advisory Board Members-at Large shall come from within NCCS' ranks, particularly those who have successfully  
196 served out terms of office on the Executive Board, and from outside NCCS with special qualifications and/or positions in  
197 the Church. They shall be appointed by the vote of a majority of Executive Board members present and voting.  
198 Recommendations for appointment shall be made to the Executive Board by any Executive Board member at an  
199 Executive Board meeting. All recommendations shall include a written description of the candidate's qualifications, and  
200 the nature of the supporting role he/she will likely play on the Advisory Board. Appointments to the Advisory Board  
201 shall be for five-year terms, and may be renewed by the Executive Board without limit. Terms shall coincide with the  
202 annual meetings of the Executive Board (generally running for five years from April to April). There shall be no limit to  
203 the number of members of the Advisory Board. Members of the Advisory Board shall be eligible to fill any NCCS  
204 appointed or elected office on the Executive Board. If it happens that an Advisory Board member is so appointed or  
205 elected to a position on the Executive Board, said member will automatically return to the Advisory Board after his/her  
206 term in the Executive Board position is completed, in order to complete his/her original five-year term on the Advisory  
207 Board.

208 Members of the Advisory Board in good standing shall be classified as voting members of the NCCS and shall be  
209 eligible to vote in all national and appropriate regional elections.

210 **3 Supporting Role**

211 At the initiative of the National Chairman, acting for the Executive Board, Advisory Board members or groups of  
212 members shall periodically be called upon to:

213 **a** Provide advice and counsel on NCCS policy issues.

214 **b** Prepare papers and reports on topics of special importance

215 **c** Represent NCCS at specific local and national events and meetings

216 **d** Make assessments on the effectiveness of NCCS' individual programs. This would include an annual "Advisory  
217 Statement" which critically evaluates the overall NCCS performance during the previous year, with  
218 recommendations for improvement.

219 **4 Leadership**

220 The Advisory Board shall be led by a Chair and Advisor (one a clergy), who are appointed by the National Chair, with  
221 the approval of the Executive Board, to three-year terms which coincide with the three-year terms of the National Chair.  
222 Leadership will be limited to current or former members of the Executive Committee. The Advisory Board chairman  
223 and advisor shall be automatically appointed members-at-large on the Executive Committee. The Advisory Board Chair  
224 will be responsible for conducting-Advisory Board meetings and will formally report to the Executive Board and the  
225 Executive Committee on the work of the Advisory Board.

226 **ARTICLE III**

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227 **SECTION A. NCCS MEMBERSHIP.**

228 Any person in good standing with the local diocese and BSA Council, dedicated to the Purpose defined in ARTICLE 1,  
229 SECTION B, shall be eligible for membership. The membership shall be classified as Members and Associate Members.

230 **1 Members.**

231 This category shall include the Diocesan Scout Chairs, Diocesan Scout Chaplains, Executive Board, and Advisory  
232 Board. (Figure 1). These Members, excluding the National BSA Staff Advisor, the NCCS Program Assistant / BSA  
233 Administrative Assistant, and the USCCB Bishop Liaison shall be eligible to vote for National Officers, Regional  
234 Officers (in their own regions), and all agenda items (proposals, resolutions, etc.) requiring consideration at the Biennial  
235 NCCS Business Meetings. Although elections for National and Regional Officers are conducted routinely by mail, there  
236 will be occasions when it will be necessary to mail other items of business for approval or ratification by the voting  
237 members.

238 **2 Associate Members.**

239 This category consists of members of NCCS National Standing Committees, members of diocesan committees and other  
240 friends and supporters of Scouting in the Catholic Church. Associate Members do not actively participate in Board  
241 Meetings and have no voting privileges.

242 **3 Conditions.**

243 **a** All NCCS members and Associates shall be registered members of the Boy Scouts of America with the following  
244 exceptions:

245 **i** Diocesan committee chairs and chaplains, who are appointed by the local ordinary, during their terms of office

246 **ii** Certain members of the executive board:

247 **a)** USCCB Bishop Liaison

248 **b)** BSA employees

249 **c)** At-large Executive and Advisory Board members

250

251 **b** Annual dues will be paid by members and Associates each calendar year. Exception - anyone who is appointed by  
252 the diocese, such as the Diocesan Scout Chair and/or Diocesan Scout Chaplain, will be asked, but not obligated to  
253 pay dues.

254 **c** Names of Members who are delinquent in dues or BSA registration for a period of one (1) year shall be removed  
255 from the roster and mailing list. All such removed members will be ineligible to hold office or vote unless reinstated  
256 with payment of dues or arrearages.

257 **d** Anyone who is a Member or Associate Member may be granted Lifetime status upon payment of a one-time fee  
258 established by the Executive Board and approved by the voting Members. Lifetime memberships will lapse  
259 (without refund) if BSA registration is not maintained

260

**ARTICLE IV**

261 **SECTION A. NCCS MEETINGS.**

262 At all scheduled Executive Board, Executive Committee and Advisory Board meetings, those authorized voting members  
263 who are present shall constitute a quorum. An affirmation by the majority of voting Members present shall be required for  
264 passage of all items requiring a vote. The time and location of all NCCS Executive Board, Executive Committee, and  
265 Advisory Board meetings, and Biennial Conferences shall be set by the National Chair in consultation with the Conference  
266 and Meeting Committee and Executive Board and/or the Executive Committee. Notification of meetings shall be made via  
267 mail and publication via other media to members and invitees by the National Chair and/or the Conference and Meetings  
268 Committee.

269 **1 Biennial Conference.**

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270 The NCCS shall meet on a biennial basis for the Biennial Business Meeting, regional and diocesan leadership training,  
271 committee meetings, standing committee work shops, for progress reports on continuing programs and for presentations  
272 of new ideas and programs to be utilized in the dioceses. In the Biennial Business Meeting, Members in good standing,  
273 may vote on all items requiring action. In addition to the usual reports that are given at the Biennial Business Meeting,  
274 any additions or changes in NCCS policy, organization, by-laws, religious emblems, etc., should be part of the agenda  
275 for consideration. Under "New Business", items brought up from the floor requiring additional study, planning and/or  
276 funding, at the Chair's discretion, may be referred to the proper National Standing Committee, the Advisory Board, or an  
277 appointed Ad Hoc Committee.

278 **2 Executive Board Meetings.**

279 The Executive Board shall meet annually. On the even years, it will be scheduled during the Biennial Conference.  
280 Resolutions and detailed proposals to be included in the agenda should be presented to the Executive Committee prior to  
281 the meeting - amount of advanced notice to be set by the National Chair. Only Executive Board Members shall vote at  
282 this meeting.

283 **3 Executive Committee Meetings.**

284 The Executive Committee shall meet periodically, between the annual meetings of the Executive Board, at a time and  
285 place as it deems appropriate and necessary to carry out the current business of the NCCS. Prior to the next Board  
286 Meeting, a written summary of action items considered by the Executive Committee since the last Board Meeting will be  
287 submitted for approval, modification or rejection by the Executive Board.

288 **4 Advisory Board Meetings.**

289 The Advisory Board shall meet annually in conjunction with the Executive Board meetings. The Advisory Board  
290 leaders, in consultation with the National Chairman, shall determine the length and number of sessions. Typically, an  
291 Advisory Board meeting agenda shall include a review of the supportive work planned and/or being done by Advisory  
292 Board members, a discussion of the crucial issues facing NCCS, and a draft of an annual advisory statement.

293 **5 Regional and Diocesan Meetings.**

294 The time and location of regional and diocesan meetings shall be set by the appropriate chair in consultation with their  
295 chaplains and committee members.

296 **ARTICLE V**

297 **SECTION A. SELECTION OF NATIONAL OFFICERS.**

298 **1 Officers other than priests.**

299 The voting Members of the NCCS will elect four (4) National Vice Chairs to serve two (2) year terms (staggered). A  
300 National Chair-Elect will be elected to take office at the same time as the National Chair and Associate National  
301 Chaplain assume their position. If a Vice-Chair should become the Chair-Elect, duties of the Vice Chair will continue  
302 until term of office is complete. An elected Vice Chair may serve a maximum of six (6) years and must retire for at least  
303 one (1) year before being considered again for election to the same office. Where possible, at least two (2) qualified  
304 candidates will be on the slate for each office. Elections will be conducted annually by ballots prepared by the  
305 Nominating Committee and distributed by the NCCS Program Assistant / BSA Administrative Assistant.

306 Permanent Deacons, as ordained clergy of the Catholic Church, are eligible to hold NCCS offices not reserved for  
307 priests. Since they serve at the pleasure of their diocesan Bishop or diocesan administrator they must be approved prior  
308 to nomination for service by their local Bishop or administrator.

309 **2 Priest Officers.**

310 An Associate National Chaplain shall be selected for a three (3) year term in accord with a nomination, approval, and  
311 selection process endorsed by the NCCS USCCB Bishop Liaison. The name of the nominee shall appear on a ballot  
312 prepared by the Nominating Committee for ratification by the General Membership. At the end of his term, the

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313 Associate National Chaplain becomes the National Chaplain. The term of the National Chaplain is three (3) years. At  
314 the end of his term, the National Chaplain becomes the Immediate Past National Chaplain for a term of three (3) years.

315 **3 Installation of Officers.**

316 Newly elected and selected officers will be installed at the conclusion of the next Executive Board meeting following the  
317 election.

318 **SECTION B. SELECTION OF REGIONAL OFFICERS.**

319 The Members of each region, including Executive and Advisory Board Members who are among the constituents of the  
320 region, will elect a Regional Chair to represent their own region.” Regional Chairs will be elected for three (3) year terms  
321 and may stand for re-election if nominated. Elections take place in November by ballots prepared by the Nominating  
322 Committee and distributed by the NCCS Program Assistant / BSA Administrative Assistant. Regional Chaplains will be  
323 selected for three (3) year terms in accord with a nomination, approval, and selection process endorsed by the NCCS-USCCB  
324 Bishop Liaison. The name of the nominee shall appear on ballots prepared by the Nominating Committee for ratification by  
325 the regional membership. Newly elected and selected regional officers are installed and take office at the next annual  
326 meeting of the Executive Board (therefore terms run from April to April for three years).

327 **ARTICLE VI**

328 **SECTION A. REMOVAL.**

329 Any member of the NCCS Executive or Advisory Board, other than the USCCB Bishop Liaison and National BSA Staff  
330 Advisor, may be removed, with or without cause, by a majority vote of the Executive Committee. The member will be given  
331 an opportunity to present his/her case for consideration by the executive board at its next regularly scheduled meeting (and  
332 may be reinstated by a majority vote of the executive board present).

333 **SECTION B. VACANCIES.**

334 **1. National and Regional Officers**

335 In the event that a National Officer is unable to complete an elected term, the National Chair, with Executive Committee  
336 approval, will appoint an acting successor who may serve the remainder of the term subject to Board approval at the next  
337 meeting. Time served in national vacancy shall not count as tenure for that position. When a Regional Officer is unable to  
338 complete a term, the National Chair, with Executive Committee approval, will name a replacement who will serve the  
339 remainder of the year. The region will hold an election to fill the vacancy at the next November election. In the event that  
340 the National Chaplain, Associate National Chaplain, or the Immediate Past National Chaplain is unable to complete a term,  
341 the USCCB Bishop Liaison will appoint an acting successor to fill the vacancy.

342 **2. National Chair and Chaplain**

343 **a.** In case of the removal of the National Chair from office or by death or resignation, the Chair-Elect shall  
344 immediately assume the powers and duties of the National Chair. In the event that the Chair-Elect is unable, or  
345 unwilling to serve, the National Officers shall select a National Chair candidate from among the present National  
346 Officers and Immediate Past National Chair to be approved by the Executive Committee as the Acting National  
347 Chair.

348 **b.** Whenever the National Chair transmits to the Chair-Elect a written declaration of inability to discharge the powers  
349 and duties of office, and until rescinded by a written declaration to the contrary, such powers and duties shall be  
350 discharged by the Chair-Elect as Acting National Chair.

351 **c.** Whenever the Chair-Elect and a majority of the National Officers transmit to the Executive Committee their written  
352 declaration that the National Chair is unable to discharge the powers and duties of the office, the Chair-Elect shall  
353 immediately assume the powers and duties of the office as Acting National Chair.

354 **d.** Thereafter, when the National Chair and a majority of the National Officers transmits a declaration to the Executive  
355 Committee that no inability exists, National Chair shall resume the powers and duties of the office.



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- 356 e. In case of the removal of the National Chaplain from office or of his death or resignation, the Associate National  
357 Chaplain shall immediately assume the powers and duties of the National Chaplain.

358 **ARTICLE VII**

359 **SECTION A. AMENDMENTS.**

360 **1 Action by the Executive Board or Executive Committee.**

361 Any Member may propose amendments to these by-laws. Each proposed amendment shall be transmitted to the  
362 Executive Board for consideration at least 30 days prior to the next Board Meeting.

363 **2 Vote Required.**

364 Amendments shall be voted on by the Executive Board at its annual meeting. An affirmative vote by the majority of the  
365 members present and voting is necessary for the passage of the amendment. Ratification by the voting Members will be  
366 solicited at the next Biennial Business Meeting or by mail (postal or electronic) ballot if the situation calls for an earlier  
367 decision.

## History of NCCS Bylaws Changes

The attached table of amendments is a history of the change process and not an actionable part of the NCCS Bylaws.

| ID | Date    | Action                         | Change  |
|----|---------|--------------------------------|---|
| 0  | 04/1998 | Ratified by General Membership | Original  |
| 1  | 04/1999 | First Edition                  | <ul style="list-style-type: none"> <li>• Advisory Board created</li> </ul>  |
| 2  | 04/2001 | Amended Second Edition         | <ul style="list-style-type: none"> <li>• Language “clean up” or clarification</li> <li>• Providing for the differences in the selection process for “priest” NCCS officers and priests serving as regional chaplains as opposed to lay national and regional officers</li> <li>• Addressing the terms of elected Vice Chairs as they impact the effectiveness of the Executive Committee.</li> </ul>  |
| 3  | 12/2002 | Amended Third Edition          | <ul style="list-style-type: none"> <li>• Clarify the status of Advisory Board members</li> <li>• Include a provision to notify members of meetings</li> </ul>   |
| 4  | 2003    | Amended Fourth Edition         | <ul style="list-style-type: none"> <li>• Assure the alignment of NCCS Regions with the USCCB Regions</li> <li>• Implement a proposed policy requiring BSA registration of NCCS members and clarify provisions regarding loss of NCCS membership</li> <li>• Authorize the Executive Committee to remove Executive or Advisory Board members</li> </ul>   |
| 5  | 12/2004 | Amended Fifth Edition          | <ul style="list-style-type: none"> <li>• Clarify the position of the Episcopal Liaison on the Executive Committee as advisory and non-voting and eliminate the position of the USCCB Liaison on the Executive Committee.</li> <li>• Limit the size of the Executive Board by limiting the number of Members-at-Large to ten at one time with one-year terms.</li> <li>• Change the manner in which Eastern Catholic Churches are represented on the NCCS by eliminating the Eastern Catholic Churches Standing Committee and creating a Region 15, with Regional Chair and Chaplain serving on the Executive Board, representing the eparchies of the Eastern Catholic Churches.</li> <li>• “Clean up” or clarify language</li> </ul> |

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| <b>ID</b> | <b>Date</b> | <b>Action</b>           | <b>Change</b>   |
|-----------|-------------|-------------------------|---|
| 6         | 08/05/2010  | Amended Sixth Edition   | Reconstitutes the Executive and Advisory Boards   |
| 7         | 09/01/12    | Amended Seventh Edition | <ul style="list-style-type: none"> <li>• Permanent Deacon</li> <li>• Voting Membership of ExCom</li> </ul>  |
| 8         | 12/2/2017   | Amended Eighth Edition  | Advisor (appointed) of the Finance Committee to the Executive Committee as a voting member  |
| 9         | 09/26/2019  | Amended Ninth Edition   | Succession plan added to Article VI; Section B Vacancies; Sub-section 2 National Chair and Chaplain; Paragraphs a thru e.   |
| 10        | 05/30/2021  | Amend 2019 Edition      | Art 1 Sec C added to maintain NCCS 501(c)(3) status with the IRS.   |
| 11        | 07/01/2022  | Amend 2021 Edition      | Art. I, Sect. C, non-profit corporation; Art. II, Sect. D1, par. c, Membership to Relationships; Art. II, Sect. D1 new par. 1, creates Scholarship Standing Committee; Article VII, Sect. A2, electronic ballot ratification. |